**First the team captain must register with Just Giving** (unless you have an account already)

Sign up and then set up your **own** fundraising page, which you can link to BW3.

**Here is the link to the BW3 Fundraising page -**

* Click on this link - https://www.justgiving.com/create-page?campaignGuid=34203a9a-4fe1-4cc3-b3de-a2f9bff6c17a
* Click on ‘Start Fundraising’ and choose I am fundraising for a charity.
* You can personalise your page yourself or use the team story that should be there.
* Launch your page – you now have your own Just Giving page.
* Click on ‘create a team’

Once you’ve clicked on ‘create a team’ you will have to repeat the process (sorry I haven’t found an easier way of doing it!)

Give yourself a team name, set the team target at £600, you can choose a photo or use your company logo, customise your team URL (team name)

Invite your team members, using the link and ask them to add their individual target of £100 – which includes their £20 sign-up fee.

They will have to fill in their own page. They can create their own wording, or keep yours.

Each team member then needs to pay their sign-up fee of £20 (as a donation, using the team member page).

Then please share with friends, family and colleagues to ask for sponsorship.

If you don’t want to set up a team, you can all use the original fundraising page and share that to ask for sponsorship, but it may be harder to keep track of.

Or, if your company would like to pay towards the cost of entry, or the total (£600) as a charity donation, please use our Just Giving page and send an email to [zara@bw3.org.uk](mailto:zara@bw3.org.uk) to let me know.

I’m sorry it is really convoluted, but if you have any problems please let me know – [zara@bw3.org.uk](mailto:zara@bw3.org.uk).